



## 2020 Volunteer Duties

Evening of Wishes is our signature gala, held at The Ritz-Carlton hotel in San Francisco on Friday, March 6th. If you have volunteered at Wine & Wishes in the past, this event has changed format a bit. Instead of a wine-tasting portion, that will now be a cocktail hour, and the dinner will be provided by the hotel, rather than us building our own kitchen.

The evening has two pieces: a cocktail hour from 6:30-8pm, and dinner from 8:00-10:30pm. For more details about the event itself or to buy tickets, see the [Evening of Wishes website](#).

### **Cashiers 8:00-11:30pm**

The main duty of the dinner cashier is to do checkout duties for guests as they head home. Volunteers should be friendly and comfortable with using computers.

### **Checkout Runners – 8:00-11:30pm**

Checkout runners help in the checkout area arranging the items that people have won in the silent auction, and in some cases, helping people carry their items to their cars. Must be able to lift at least a case of wine.

### **Live Auction 8:00pm-11:30pm**

Live Auction Spotters will start by helping guests find their seats prior to dinner. Then, during the live auction, spotters stand around the room to catch the eye of the auctioneer when guests are bidding. Spotters should be loud, energetic volunteers.

In addition to Spotters, Scribes will help write down winning bids, and Presenters will bring gifts to winners and bring their information back to registration.

### **Floater – 8:00-11:30pm**

Floater are flexible volunteers who are ready to jump in wherever needed. Things come up at the last minute, and we often need people who can fill in to help with the unexpected.

### **Volunteer Checkin - 7:30-11:30pm**

This behind-the-scenes job has two volunteers per shift to help check in other volunteers as they arrive, and to keep an eye on people's belongings while they are volunteering.